**Creekside Education Trust**

Creekside Discovery Centre, 14 Creekside, Deptford, London, SE8 4SA
lucy@creeksidecentre.org.uk

Before you fill out this application form please read the Job Description and visit our website [www.creeksidecentre.org.uk](http://www.creeksidecentre.org.uk) to find out more about us.

Deadline for applications is 12.00pm Wednesday, 24th November 2021.

Interviews will be held on Tuesday 30th November 2021 at Creekside Discovery Centre.

Preferred start date is Tuesday, 04th January 2022.

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| **Personal Details** |
| Name |  |
| Address |  |
| Telephone |  |
| Email  |  |
|  |
| You are applying for a Learning Deliverer job. Please tick to confirm that you have read and understood the job description  | o |
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| How did you hear about this role? |  |

This application form has 6 sections please make sure that you have completed them all. We can only shortlist candidates on the basis of the information you supply on your application.

|  |  |
| --- | --- |
| 1. Employment History | o |
| 2. Education and Professional Training | o |
| 3. Experience and skills | o |
| 4. DBS Check | o |
| 5. References | o |
| 6. Declaration | o |

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| **1. Employment History**Please tell us about your previous work experience which you feel is most relevant to this post. This can include employed and/or voluntary roles. Start with your current or most recent. Include dates, job title, name and address of organisation. Briefly describe the main duties and responsibilities of your work. |
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| **2. Education and Professional Training**Please tell us about your education and qualifications which you feel are most relevant to the post. Start with your most recent. Include subject, qualification, institution and dates. |
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| **3. Experience and Skills**After reading the Job Description and Person Specification, consider the skills and experience you have that are relevant for this job as Learning Deliverer. Please tell us about these skills and experience. Provide examples of your skills and experience to show us how you meet the Person Specification for this job.  |
| * Experience of working with primary school aged children
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| * Demonstrable interest in history, geography or science
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| * Experience in delivering out of classroom learning
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| * Willingness to work as part of a supportive team but also able to act on own initiative
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| * Confident and comfortable in dealing with a range of schools, volunteers and members of the public as well as groups and individuals
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| * IT skills including Word, PowerPoint, Outlook email, Google Calendar
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| * Willingness to support pupils with physical, emotional, behavioural or learning difficulties and to enable their inclusion within visits to Creekside Discovery Centre
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| * Ability to maintain a calm and positive learning environment
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| * Enthusiasm for the role and a genuine interest in our charity, Creekside Education Trust
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| * Website management skills and experience of developing a social media following e.g. Facebook, Twitter, and Instagram
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| * First Aid at Work qualification (training or refresher training can be provided if required)
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| **4. DBS Check**All Learning Deliverers are required to undergo an enhanced police check from the Disclosure and Barring Service. This will be done if you are offered the job. A job offer is subject to the result. If you have been DBS checked previously please provide the information requested below. |
| I am signed up for the DBS Update Service o Yes o No I give my permission for Creekside Education Trust to check my DBS certificate status o Yes o No  |
| DBS Certificate Number  |  |
| Surname on certificate |  | Date of birth on certificate |  |

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| **5. References**Please provide details of 2 referees who can support your application. They will be contacted if we offer you the job. Neither should be a relative. |
| Referee 1 | Referee 2 |
| Name |  | Name |  |
| Address |  | Address |  |
| Tel |  | Tel |  |
| Email |  | Email |  |
| In what capacity do you know this referee? | In what capacity do you know this referee? |
|  |  |

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| **6. Declaration** I certify the information given on this form is to the best of my knowledge true and complete. |
| Signed  | Date  |

**Please return this form to**

lucy@creeksidecentre.org.uk or Creekside Discovery Centre, 14, Creekside, Deptford, SE8 4SA

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